

## **CLUB BY-LAWS AND RULES FOR CLUB ACTIVITIES**

### **CLUB ACTIVITIES**

1. For the purpose of these By-Laws and Rules, only those activities which have been approved by the Directors or a General Meeting and noted in the Minutes shall be recognized as Official Club activities. Any activity not so approved shall be considered as a member's private activity and shall only be discussed at General Meetings during General Business, if time permits.

### **REGULATIONS**

2. All members and visitors shall at all times abide by the Club Constitution, these By-Laws and Rules, and regulations laid down by Government Authorities and owner/lessees of private property.

### **RADIOS**

3. Members using CB, UHF and HF radios shall use them at all times in accordance with State and/or Federal Government rules and regulations governing the use of radios

### **VEHICLE INSURANCE**

4. All participants in Club activities and trips are required to produce to Directors a written declaration stating that they have in force, and will have in force for the duration of the Club's financial year, a current policy of Comprehensive or Third Party Property Insurance applicable to the vehicle they are driving, upon renewal of such participant's membership with the Club.

### **SPONSORSHIP**

5. The Directors of The Holden Four Wheel Drive Club of South Australia, Inc., have authority for the management of sponsorships for the Club,

### **CONDUCT OF ACTIVITIES**

6.
  - (1) **Direction of Organisers**  
All members and visitors participating in Club activities shall at all times abide by the directions of the activity organiser or trip leader in respect to:-
    - (a) Compliance with Club By-Laws and Rules;
    - (b) Safety of all other members;
    - (c) Fire precautions and restrictions;
    - (d) Care and respect of private property;
    - (e) The rights of other people.
  - (2) **Trip Leaders**  
On Club Trips, the Trip Leader has absolute authority over the whole trip
  - (3) **Assistant Trip Leaders**  
Trip Leaders may at their discretion appoint Assistant Trip Leaders.
  - (4) **Contravention of Club By-Laws and Rules**
    - (a) A member contravening Club By-Laws and Rules may be asked by the trip leader to leave the activity or trip and the incident reported to the Directors.
    - (b) Disregard of Club By-Laws and Rules should be reported to the Directors by members.

- (5) **National Parks and Forest Areas**  
All members and visitors are responsible for knowing and observing Park Regulations whilst traveling in these areas, Aboriginal Land Councils, or in any area controlled by Government Authorities.
- (6) **Children**  
Adults must be responsible at all times for the behaviour of the children in their charge.
- (7) **Prospective Members**  
Prospective members and visitors are allowed on Club activities at the discretion of the Trip Leader but, not to the exclusion of financial Club members.
- (8) **Non Financial Members**  
Persons previously members of the Club, but who are non financial, are not permitted to take part in Club activities without prior Directors approval.
- (9) **Number of Vehicles**  
The number of vehicles on a Club activity shall be determined by a Trip Leader but must also be subject to requirements of outside authorities. As a general recommendation the number of vehicles in a convoy should not exceed 15 as the sight and inconvenience to other members of the public must be considered.
- (10) **Dogs**  
On trips where dogs are permitted, they must be kept under control at all times, preferably on a lead.
- (11) **Motor Cycles**  
Motor cycles are not permitted on Club trips except with the permission of the Trip Leader
- (12) **Firearms**  
Guns and Rifles must not be visible inside vehicles and should only be removed in case of emergency, or, with the permission of the Trip Leader.
- (13) **Intoxicating Liquor / Drugs**  
See Clause 2.
- (14) **Off Tracks**  
Vehicles are to stay on existing roads or tracks except;
- (a) In areas where permission has been granted to move away from existing vehicle corridors.
  - (b) Where an emergency dictates.
- (15) **Flora & Fauna**  
Branches are not to be broken from trees or shrubs. No member shall use a tree as an anchor for winching without adequate protection around the tree for slings or cables. Birds, animals and their bush habitat must not be disturbed by trip members.
- (16) **Gates**  
All gates must be left as they were found
- (17) **Camping**  
Campsites must not be within 500m of any artificially constructed watering points.  
Campsites adjacent to large natural watering points must not be sited so that stock and wildlife are not prevented from gaining access to water.  
Campsites must be at least one kilometer away from station homestead, shearing shed, outstation or other improvement unless with prior approval of the land manager.  
Previous campsites should be used wherever possible.  
Care must be taken to minimize damage to vegetation, etc., at campsites and making of unnecessary vehicle tracks is to be avoided.

- (18) **Water**  
Minimal water only is to be taken from any watering point. Members are not to swim or bathe in tanks or dams without permission of the land manager.  
If water is required for washing it is to be bucketed out. Soap, detergents, etc., are not to be introduced to tanks, dams, rivers or natural watering points.
- (19) **Litter**  
No litter or rubbish is to be thrown from vehicles.  
At all stops, members shall ensure that their rubbish is disposed of correctly.  
All non-burnable rubbish is to be carried out and disposed of in approved receptacles or areas.  
Burnable rubbish may be burnt at campsites provided all other members are considered, correct precautions are taken and there are no fire-bans in place. Non combustibles are to be removed from ashes.
- (20) **Historical Sites**  
All sites of historical significance are to be left undisturbed and artifacts are not to be removed from the site.
- (21) **Toilets**  
When using bush toilets ensure an adequate, deep hole is dug and covered properly before leaving the site. Do not allow paper and tissues to blow around the area.
- (22) **Mobile Generators**  
The use of generators must be kept to a minimum and not used after 8.00pm or before 7.00am without the permission of everyone within the vicinity. At all times other travelers must be considered when using generators.
- (23) **Fires**  
Fire bans must be complied with at all times  
Normally one campfire should be adequate and the Trip Leader is responsible for its location.  
Other small cooking fires may be approved by the Trip Leader.  
Where adequate supply of dead wood on the ground is not available (especially National Parks etc) or, during potential fire danger periods members are encouraged to use gas or other means for cooking. All fires must be extinguished before site is vacated, ashes disposed of, and where practical, no signs of the fire should be left at the site.
- (24) **Spares**  
Vehicles must carry enough spares to be reasonably self sufficient in the event of breakdown. Spares for similar type vehicles can be shared amongst those on the trip. The specific spares would depend on the type of trip and location and agreement between participants.
- (25) **Convoy Procedure**
- (a) **Briefing**  
Prior to departure each day all drivers are to assemble at a nominated point for the Trip Leader's briefing on the next stage of the trip, and agree on departure time.
  - (b) **Departure Warning**  
The trip Leader gives a 5 minute warning before departure time.
  - (c) **Travel**  
All members of the convoy are to follow the Trip Leader and not diverge from the route.
  - (d) **Track Widening**  
Drivers should avoid widening existing tracks by driving around obstacles such as broken branches, large holes, rocks etc. but should endeavour to do minor track maintenance to allow vehicles to remain on the existing track, ie remove branches, fill holes etc.
  - (e) **Convoys**  
Members should stay in convoy position unless the Trip Leader authorizes a change.

- (f) **Distances**  
Members should keep a safe distance from the vehicle in front; leave adequate space between vehicles to enable other vehicles to overtake safely.
- (g) **Driver Responsibility**  
Each driver is responsible to keep the following vehicle in contact at all times. In conditions where visibility is poor switch on lights and check regularly that the following vehicle is in sight. Contact by radio if possible. Wait at every turn with turn indicators flashing until following driver acknowledges.
- (h) **Separated Convoy**  
If the convoy becomes separated and an intersection is reached where there is no other vehicle, stop and ask for instructions.
- (i) **Leaving Convoy**  
If members wish to leave a convoy for any reason they must inform the Trip Leader by radio or at stops. If on the move, drop back and advise your intentions to the last vehicle who will advise the Trip Leader as soon as possible.
- (j) **Breakdown of Vehicles**  
If a vehicle breaks down or becomes immobile for any reason, all vehicles must stop until affected vehicle is on the move again or, the Trip Leader has checked that the vehicle is safe to be left with adequate assistance.
- (k) **Stopping Convoy**  
If members wish the vehicle in front to stop, call on the radio if available; attract driver's attention by flashing lights on and off or, stop. Care when flashing lights at night to avoid causing a hazard to oncoming vehicles.
- (l) **Negotiating Hazards**  
At any creek crossing, steep hill, sand hill or other hazardous terrain all those not involved are to stand well clear of the activity. The Trip Leader, or delegate, will have complete control over activities. Vehicles are to be moved well clear of the hazard to allow sufficient room for following vehicles.
- (m) **Recovery Operations**  
During recovery operations members should offer assistance but not get in the way. Stand well clear of vehicles, tow ropes and winching cables. Obey instructions of the Trip Leader or Delegate.
- (n) **Vehicle Damage**  
It is the member's responsibility to avoid damage to their own and others vehicles and if necessary stop to remove obstacles.
- (o) **Stops**  
Convoys should stop for a short period every 2-3 hours to allow participants to rest and exercise and for meals where applicable.
- (p) **Convoy Speed**  
The maximum traveling speed for the Club Trip shall be determined by the road conditions, all State regulations and not faster than the slowest vehicle in the convoy.
- (q) **End of Day's Travel**  
Where possible the day's travel should end with sufficient daylight available to allow camp to be established unless otherwise agreed beforehand.

## MEMBERSHIP

7. Membership is offered in accordance with and compliance to, The Holden Four Wheel Drive Club of South Australia, Inc, its current Constitution and, its current Club By-Laws and Rules.

(1) **Application for Full Membership**

Membership of The Holden Four Wheel Drive Club is made available upon submitting an application to the Club, along with the appropriate joining and membership fee, and approval by Directors at a following Club Committee meeting.

(2) **Additional Classes of Membership**

In accordance with Club Constitution clause 17, the following additional classes of membership are applicable:-

CLASS	PERIOD	FEES	VOTING RIGHTS	HOLD COMMITTEE POSITION
Honorary	Annual	Paid by Club	No	No
Life	Life	Paid by Club	Yes	Yes

(a) Honorary membership may be granted, at the discretion of the Directors.

(b) Any recommendation for granting of a Life membership will first be considered by the Directors, who may subsequently propose a nomination to be ratified by the members at a SGM or AGM. Consideration for Life membership may be given to any person who has been a full member for 10 years and / or has made a significant contribution to the Club.

(3) **Period of Membership**

(a) Full Membership is for the period commencing from the date of the annual general meeting of each year and completing at the annual general meeting of the following year.

(b) Honorary Membership is for the duration of the existing financial year of the club in which the honorarium is bestowed.

(c) Life Membership is for the duration of the existence of the Club.

(4) **Non Financial Members**

Members are considered non financial if payment of fees are not made in full by 30<sup>th</sup> September following the annual general meeting.

Members seeking to renew membership after becoming non financial will be required to pay the initial joining fee as well as the current membership fee.

(5) **Prospective New Members**

Prospective new members are to be encouraged to attend at least one Club trip before submitting application for membership.